



## **Zoom Etiquette for Students**

**Dress Code:** Students should wear the school uniform when attending Zoom online classes. Wearing a uniform gives a psychological edge in committing our students to the learning process.

**Be on time and prepared:** Enter your full name when you join Zoom classes. Be on time for your class. Just like any class at school, it's important to have all of your materials ready. Keep your notebooks, textbooks and stationery close at hand.

**Camera and Microphone:** Switch on your camera. Being able to see you whilst learning gives us reassurance you understand what is being taught. Teachers may ask you to show thumbs up or down to indicate you understand a concept. Plus, it also reassures us, you are alert and engaged. Make sure you mute your microphone when you are not speaking.

**Self-Discipline:** Students can't chat or use inappropriate language; disciplinary actions will be taken according to the school's behaviour policy. Students must follow their teacher's instructions. Wait for your turn. Raise your hand instead of interrupting the class so that the teacher can finish the instructions before you jump in. Don't snack or chew gum during Zoom classes. Turn off the music or the TV in the background. If you need to use the restroom, try to do that before class starts.

If you have any issues logging in to EIS web portal or Zoom, please inform your teacher or contact students' affairs office on 44981133/55.